

# Reigate and Banstead Borough Council Overview and Scrutiny Committee Work Programme



Published:

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<b>13 October 2022</b>								
<i>David Brown, Finance Manager, Luke Harvey, Project &amp; Performance Team Leader, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Interim Head of Finance	<b>Quarter 1 2022/23 performance report</b>  To receive an update on performance in Q1 2022/23.	13 Oct 2022	20 Oct 2022		Open	
<i>Catherine Rose, Head of Corporate Policy, Dan Woodard, Sustainability Project Officer</i>	Portfolio Holder for Corporate Policy and Resources  Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	<b>Environmental Sustainability Strategy: Annual Report</b>  To provide members with an update about progress towards delivery of the Council's Environmental Sustainability Strategy	13 Oct 2022	20 Oct 2022		Open	KEY
<i>Andrew Benson, Head of Planning, Ian Dunsford,</i>	Portfolio Holder for Planning Policy and	Director of Place	<b>Local Plan - Local Development Scheme</b>			27 Oct 2022	Open	KEY

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<i>Planning Policy Manager</i>	Place Delivery		To agree initiation and timetable for a new Local Plan.					
<i>Head of Legal and Governance</i>	Portfolio Holder for Investment and Companies	Managing Director	<b>Partner and Shareholder Actions EXEMPT</b>  For the Executive to endorse and approve the decisions of the Commercial Ventures Executive Sub-Committee on 21 July 2022.				Fully exempt	KEY
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Constitution of Budget Scrutiny Panel</b>  To establish the Budget Scrutiny Panel to review Service & Financial Plans 2023/24	13 Oct 2022			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Leader of the Council	Head of Paid Service	<b>Leader's Update</b>  Six-monthly update from the Leader to Overview and Scrutiny Committee	13 Oct 2022			Open	
<b>9 November 2022</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Neighbourhood Services	Head of Neighbourhood Operations	<b>Review of the Work of the Banstead Common Conservators</b>  Review of the work of the Banstead Common Conservators, to include the powers and obligations set out in the 1893 Act of Parliament,	13 Oct 2022			Open	

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			the performance of the Conservators, and the development and execution of a management plan. Focus of the review to be on the services required and delivered, and not costs arrangements. The aim of the review is to see how improvements can be made to services.					
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources, Portfolio Holder for Investment and Companies	Commercial and Investment Director, Director of People, Director of Place, Interim Head of Finance	<b>Organisation Portfolio Holder Updates</b>  Updates from Executive Members in Corporate Policy & Resources, Finance & Governance, Investment & Companies	13 Oct 2022			Open	
<b>8 December 2022</b>								
<i>David Brown, Finance Manager, Luke Harvey, Project &amp; Performance Team Leader, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance, Interim Head of Finance  Head of Corporate Policy,	<b>Quarter 2 2022/23 performance report</b>  To receive an update on Q2 2022/23 performance	8 Dec 2022	15 Dec 2022		Open	

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	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Projects and Performance, Interim Head of Finance						
<i>Duane Kirkland, Head of Wellbeing and Intervention</i>	Portfolio Holder for Leisure and Culture	Head of Legal and Governance, Head of Paid Service, Interim Head of Finance	<b>Leisure and Culture Strategy</b>  To receive and consider the Council's first Leisure and Culture Strategy	8 Dec 2022	15 Dec 2022		Open	KEY
<i>Tom Borer, Policy Officer, Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Investment and Companies  Portfolio Holder for Investment and Companies	Head of Corporate Policy, Projects and Performance  Head of Corporate Policy, Projects and Performance	<b>Commercial Strategy: Progress Update</b>  To provide members with a progress update about work aligned with the Council's commercial strategy and objectives	8 Dec 2022	15 Dec 2022		Part exempt The report may contain commercially sensitive information	
<i>Kirsty Jane Hill, Democratic Services Officer</i>	Portfolio Holder for Investment and Companies	Head of Legal and Governance	<b>Companies Performance Update - Winter 2022</b>  To receive an update on the Companies Performance to Winter 2022.	8 Dec 2022	26 Jan 2023		Part exempt Commercially sensitive information	

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<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Observations on Budget Proposals - Budget Scrutiny Panel Report</b>  Report from the Budget Scrutiny Panel - observations on the Budget Proposals (Service and Financial Planning 2023/24)	8 Dec 2022			Open	
<b>19 January 2023</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Community Partnerships, Portfolio Holder for Housing and Support, Portfolio Holder for Leisure and Culture	Director of People, Head of Community Partnerships, Head of Wellbeing and Intervention	<b>People Portfolio Holders Update</b>  Update from Executive Members of Housing & Support, Leisure & Culture, Community Partnerships	19 Jan 2023			Open	
<i>Annette Wiles, Deputy Democratic Services Manager</i>	Leader of the Council	Head of Legal and Governance	<b>Calendar of Meetings 2023 - 2024</b>  To provide the calendar of meetings for the 2023 - 2024 municipal year for approval by Council.	19 Jan 2023	26 Jan 2023	9 Feb 2023	Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Neighbourhood Services	Head of Neighbourhood Operations	<b>Review the Work of the Green Spaces Team</b>  to review the work of the Green Spaces Team in regard to the Countryside spaces in the Borough, and delivery of the	19 Jan 2023			Open	

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			Green Spaces work programme. For clarity, this excludes the Council's parks, gardens and play areas, work on highways verges and grassed areas, the spaces managed by the Banstead Commons Conservators and matters to do with Planning (Core Strategy and Development Management Plan). The aim of the review is to see how improvements can be made to services.					
<b>23 February 2023</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Community Partnerships	Director of People, Head of Community Partnerships	<b>Annual Community Partnership Scrutiny</b>  Annual "crime and disorder" scrutiny - Community Partnership	23 Feb 2023			Open	
<b>16 March 2023</b>								
<i>David Brown, Finance Manager, Luke Harvey, Project &amp; Performance Team Leader, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance, Interim Head of Finance	<b>Quarter 3 2022/23 performance report</b>  To receive an update on Q3 2022/23 performance	16 Mar 2023	23 Mar 2023		Open	

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<i>Marie Crabtree, Democratic Services Officer</i>	Leader of the Council	Chief Executive	<b>Leader's Update (March 2023)</b>  Six-monthly update from the Leader to Overview and Scrutiny Committee	16 Mar 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Economic Prosperity, Portfolio Holder for Neighbourhood Services, Portfolio Holder for Planning Policy and Place Delivery	Director of Place, Head of Economic Prosperity, Head of Neighbourhood Operations, Head of Planning	<b>Place Portfolio holders Update</b>  Update from Executive Members of Planning, Policy & Place Delivery, Neighbourhood Services, Economic Prosperity	16 Mar 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Head of Legal and Governance	<b>Overview and Scrutiny Annual Report 2022/23</b>  Annual report from the Overview and Scrutiny Committee 2022/23	16 Mar 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Head of Legal and Governance	<b>Overview and Scrutiny Annual Work Programme 2023/24</b>  Overview and Scrutiny's Forward Work Programme for the year ahead 2023/24	16 Mar 2023			Open	

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